**\_\_\_\_ Turning in all Materials**

5 Name and period easily visible in top, right, outside of folder

**Folder, assembled correctly, left pocket:**

10 Bibliography cards, in order specified in packet directions

10 25 or more note cards (or photocopies of articles with notes, highlighted),  
 arranged according to cover cards or dividers

10 Tentative outline, with editorial markings

10 Rough draft with revision/editorial markings

**Folder assembled correctly, right pocket:**

5 Grading guide with your name and period filled in

10 Excerpt page, containing short typed samples from the two passages, centered

30 Final Copy of research essay

5 Final Outline, revised, typed

5 Works Cited, typed

**\_\_\_\_ MLA Documentations and Manuscript Format**

20 5 or more different types of sources used -4, each omission

10 All pages set up, numbered, formatted according to MLA format -2, each error

20 Correct content of parenthetical documentation -2, each error

10 Correct punctuation of parenthetical documentation -2, each error

10 Integration of sources within text, follows MLA -2, each error

30 Complete information for sources on Works Cited page, MLA -2, each error

Amateur, unfiltered web site or unverifiable electronic source -10 each

No interview -10

Use of general encyclopedia -10

Incorrect spacing of Works Cited -2, each line

Unintentional or intentional plagiarism (p. \_\_\_\_\_) -10 to -100

**\_\_\_\_ Content and Organization**

10 Introduction identifies the topic and purpose of each passage

10 Thesis is stated clearly as a position to be supported

30 Body clarifies context, speaker, and persuasive strategies; integrates source material purposefully

10 Conclusion presents an understanding or insight about the significance of the 2 passages

10 Topic sentences and clincher sentences are student-written, not from outside sources

Lack of a transition within or between paragraphs; interrupts flow of discussion -5 each

Shorter than four pages -20 per page

Longer than six pages -10 per page

Evidence of original insight +5 to +20, extra credit

**\_\_\_\_ Mechanics and Usage: Stylistic Sophistication**

Spelling or punctuation -2 per error

Lapse in diction -2 per error

Run-on sentences or fragments -10 each

Agreement (subject and verb, pro/ante) -2 each

Awkward sentence structure -5 each

Faulty subordination, sentence structure -5 each

Typographical error -2 each

Extraordinary fluency, syntactic variety, or precision of diction +5 to +20